



# Bayside High School

32-24 Corporal Kennedy Street, Bayside, New York 11361 Telephone (718) 229-7600

---

Judith S. Tarlo, Principal

Dear Parents:

Effective April 24, 2007, Bayside High School has been mandated to use a new computerized accounting system in the student cafeteria, which has the following benefits:

- Keeps track of all meals, purchases, and payments made by your child.
- Does not overtly identify Free or Reduced students.
- Eliminates paper rosters and tickets so students can pass more easily through the serving lines. This also means no more standing in line to receive tickets.
- Students will access their account in the cafeteria with their 9 digit OSIS number which is their PIN #.
- Prepayments can be made using [myLunchMoney.com](http://myLunchMoney.com), a new service to prepay for your child's school lunch and a la carte food items using your debit or credit card.

During your child's lunch period, in the cafeteria, your child will simply key in their OSIS number, (which is their PIN #). Their name and photo will appear on screen for verification and the system will indicate that a meal (or a la carte item) was served and indicate the amount owed or prepayment balance.

If you currently pay for your child's meals, or any a la carte item, please note that the procedure for prepayment has changed, as **we will not be accepting cash on the service lines**. All prepayments must be made using one of the following methods:

1. **Pre-pay Kiosks:** Money will be deposited in special "myPAL" prepay kiosks located in the cafeteria. These interactive kiosks provide a way for your child to deposit money into his/her account. Each kiosk accepts prepaid money (\$1, \$5, \$10, \$20 and quarters) and immediately adds to the prepaid balance. Complete Instructions for using the kiosks are indicated on the kiosk screens. **NO CHANGE IS GIVEN!**  
**Please Note:**
  - A Reduced Meal is .25 cents, which equals \$1.25 per week.
  - A Full Paid Meal is \$1.50, which equals \$7.50 per week.
2. **Online Payment System: MYLunchMoney.com:** [www.MyLunchMoney.com](http://www.MyLunchMoney.com) is an easy, fast, and simple meal payment system. Enrolling and funding is completed online. Once you set up your account, you can check balances, check purchases made by your child, quickly authorize additional payments or establish recurring payments conveniently from your home or office computer. All personal and payment card information is protected by the most advanced internet security. Complete instructions are available at [www.mylunchMoney.com](http://www.mylunchMoney.com). Payment shows up in your child's account within 48 hours.  
**Please Note:**
  - There is a convenience fee of \$1.00 charged to parents which you will see and agree to before completing the transaction. Money will be available for your child to use on the Go-Live date.
  - Be sure to register your children on [myLunchMoney.com](http://myLunchMoney.com) using their OSIS number as their Student ID number. This number is 9 digits long and can be found on their program or school ID card.
3. Parents can also call 800-479-3531 and make credit card payments to student accounts over the phone if they do not have access to a computer with internet capabilities.

## What Advantages Are There To Use The Online Site?

- **Easy:** Enrolling and funding is simple and completed online.
- **Convenient:** Once your account is established you can check balances, view purchases and fund the account from your computer.
- **Secure:** Your personal and payment card information is protected by the most advanced internet security.

## How Does One Enroll?

- Go to [www.mylunchMoney.com](http://www.mylunchMoney.com) and click ENROLL NOW or call 800-479-3531 for support
- You will need to know the zip code of your school site which is 11361.
- Create an account for yourself and your children. **Your student's district ID number is their OSIS number. This can be found on their program card or school ID.**
- Provide credit or debit card information.
- It's suggested at you select the Automatic Pre-Payment Option. With the recurring payment option, money will always be in your child's account. When a low balance is reached, money is automatically deposited.
- Parents with limited or no access to a computer can call 800-479-3531 to enroll and fund their child's account by phone.

As always, our goal is to provide nutritious meals in an attractive environment. We appreciate your support as we implement this exciting new computerized system.

Sincerely,

Judith S. Tarlo  
Principal